

I.C.E. Exchange Attendee Personal Technology Use and Recording Policy

This policy ensures all conference participants understand and appropriately use technology, including tools supported by artificial intelligence during the Exchange. Violations of this policy may compromise:

- The privacy of speakers and attendees
- The confidentiality of sensitive information
- The protection of individuals' intellectual property

To protect the intellectual property of our speakers and the privacy of all participants, I.C.E. established the following policy regarding the recording of conference sessions.

Personal Recording of Session Content:

- Attendees may record audio only when all of the following conditions are met:
 1. The presenter(s) allows permission to record
 2. For personal notetaking use
 3. When using a secure environment/tool (i.e. one with an agreement in place that ensures security and confidentiality, not a free or open resource)
- Recordings may only be used for personal use. Recording must be deleted post-event.
 - If an Attendee wants to publish content that has been generated, summarized, or otherwise revised using AI tools, they must obtain permission in writing from I.C.E. and the session speaker(s). Any content must be reviewed and edited by appropriate human intervention to ensure accuracy, and content must be appropriately attributed.
- Attendees may not record or capture content of any conference session, presentation, or slide without permission from the session speaker(s).

Copyrighted Content

Session presentations and materials shared during the conference are protected by copyright law. Unauthorized recording, reproduction, or distribution of this content is strictly prohibited and may result in removal from the event and/or legal action.

Official Recordings

- I.C.E. may record select sessions for educational or promotional purposes. These recordings will be made available to attendees as appropriate, and all speakers will be notified in advance.
- I.C.E. may take photos for educational or promotional purposes in accordance with [the I.C.E. Exchange Terms & Conditions and Code of Conduct](#).

Privacy and Social Sharing

I.C.E. encourages attendees to share their event experiences on social media. In respect for the privacy of fellow attendees, do not record or photograph individuals without their express consent. In addition, images of speaker slides cannot be shared publicly without the expressed consent of the speaker.

I.C.E. Exchange Terms and Conditions

I.C.E. recommends you review our [I.C.E. Exchange Terms and Conditions](#).

If you have questions about this policy or wish to request permission to record a specific session, please contact I.C.E. at registration@credentialingexcellence.org